

Letter & Step		What to Check For	✓ I Did This!
A	Add	Did I add more details, examples, or dialogue?	☐
		Did I add anything to make it clearer or more interesting?	☐
R	Remove	Did I remove extra words or repeated ideas?	☐
		Did I take out anything that doesn't fit my topic?	☐
M	Move	Did I move any words or sentences to improve flow?	☐
		Did I reorder ideas to make more sense?	☐
S	Substitute	Did I replace boring words with vivid ones?	☐
		Did I choose stronger verbs or better transitions?	☐