

ARMS Revision Checklist

Use this checklist to revise your writing like a pro!

Strategy		What to Look For	Checklist	Color
A	Add	<ul style="list-style-type: none"> • More details or examples • Descriptive words • Transitions or clarifications 	<input type="checkbox"/> I added at least 2 new details. <input type="checkbox"/> I added a transition or <input type="checkbox"/> descriptive word.	Green
R	Remove	<ul style="list-style-type: none"> • Repeated words or ideas • Off-topic sentences • Unnecessary filler words 	<input type="checkbox"/> I removed 2-3 unnecessary or repeated words. <input type="checkbox"/> I deleted anything that didn't belong.	Red or Orange
M	Move	<ul style="list-style-type: none"> • Sentences that are out of order • Ideas that would make more sense elsewhere 	<input type="checkbox"/> I moved at least one sentence to improve flow. <input type="checkbox"/> I checked that my ideas are in a logical order.	Blue
S	Substitute	<ul style="list-style-type: none"> • Weak or vague word • Overused words • Boring verbs or adjectives 	<input type="checkbox"/> I replaced 2 weak words with stronger ones. <input type="checkbox"/> I used a thesaurus or <input type="checkbox"/> brainstormed better word choices.	Yellow

Final Check

- ☐ I read my writing out loud to hear how it flows.
- ☐ I used all four ARMS strategies to improve my writing.
- ☐ I feel proud of the changes I made!